

FAIRFIELD AREA SCHOOL DISTRICT

ADMINISTRATIVE TEAM

2310

PRINCIPALS

2310.1 Authority
The Principals in the District shall have complete charge of their building or buildings and shall serve as the chief administrative and supervisory officer of their school or schools.

2310.2 Responsibility
Each Principal shall report directly to the Superintendent.

2310.3 Qualifications
The desired qualifications in a Principal shall be determined by the Superintendent and the Board.

All Principals shall be appointed following investigation and recommendation. Qualified applicants may be from within or without the District.

“. . . Every Principal . . . employed in the public schools of this Commonwealth, who devotes one-half or more of his time to supervision and administration, shall be properly certificated by the Department of Public Instruction (Education) in accordance with such standards as the State Board of Education may establish.” [Sec. 1109]

BUSINESS MANAGER

2310.4 Authority
The Business Manager in the District shall have complete charge for the organization and operation of the financial and business affairs of the District and for directing the operations and personnel in the custodial and maintenance and food services departments.

2310.5 Responsibility
The Business Manager shall report directly to the Superintendent.

2310.6 Qualifications
The desired qualifications in a Business Manager shall be determined by the Superintendent and the Board.

FAIRFIELD AREA SCHOOL DISTRICT

ADMINISTRATIVE TEAM (Contd)

2310

The Business Manager shall be appointed following investigation and recommendation. Qualified applicants may be from within or without the District.

Revised May 5, 1997